

# Contractor's License Application

Village of Shorewood - Building Division  
One Towne Center Blvd. Shorewood, IL 60404  
Phone (815)553-2310 • Fax (815)744-6766



**PLEASE NOTE that incomplete submissions cannot be processed.**

**Please submit this completed application and attach all required documents and fee. (Service fees apply for credit/debit payments.) Permits will not be released without an active license.**

## 1. CONTRACTOR INFORMATION - COMPLETE THE FOLLOWING:

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Owner Name or  Primary Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Work: \_\_\_\_\_  General Contractor  Subcontractor

General Contractor uses one or more trades or subcontractors to perform the required construction to complete any project. Subcontractor is a contractor who performs only that type of work that is classified as a trade (e.g., plumbing, electrical, etc.).

## 2. LICENSE, BOND, INSURANCE AND FEE - ATTACH THE FOLLOWING:

**Irrigation, Roofing, Plumbing and Fire Suppression Contractors only** – attach a copy of your State of Illinois Contractors Certificate. Bond, insurance & fee are NOT required for these contractors only.

**Electricians only** – attach a copy of your IL testing community (Municipal) license. Bond, insurance and fee are REQUIRED.

Bond: Attach a signed Surety Bond (License and Permit Bond) made out to the Village of Shorewood: General – \$10,000 Bond; Subcontractor – \$5,000 Bond; Wrecking Contractor – \$50,000 Bond

Insurance: Attach certificate of insurance made out to the Village of Shorewood as follows:  
General Liability: General Contractor (GC) and Subcontractor (Sub) \$500,000; Automobile Liability: GC \$500,000 (Sub \$200,000); Excess Liability: GC \$2 million (Sub \$1 million); Wrecking Contractors only: \$5 million total liability (General plus Umbrella); and Workman's Compensation, if applicable.

Fee: \$120 annual fee – licenses expire every calendar year. Submittals in or after October will expire December 31<sup>st</sup> of the following year. Fees are not prorated.

## 3. APPLICANT SIGNATURE:

I understand the Shorewood Municipal Ordinances and inspection requirements:

\_\_\_\_\_  
Signature of Applicant                      Date

## FOR OFFICE USE ONLY

License #:  
Exp. Date:    December 31,    2018