

Contractor's Registration Application

Village of Shorewood - Building Department
One Towne Center Blvd. Shorewood, IL 60404
Fax: (815) 744-6766 Email: permits@vil.shorewood.il.us



INCOMPLETE SUBMISSIONS NOT ACCEPTED (in pieces)

Submit this completed application and attach all required documents & fee together. (Service fees apply for credit/debit payments, and payments are NOT accepted over the phone.) Permits not released until active.

1. CONTRACTOR INFORMATION

Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Owner Name or Primary Contact: _____

Office: _____ Cell: _____ Email: _____

Type of Work: _____ General Contractor Subcontractor

General Contractors use one or more subcontractors to perform the required construction. Subcontractors are contractors who perform only one type of work that is classified as a trade (e.g., plumbing, electrical, etc.).

2. LICENSE, BOND, INSURANCE & FEE

- **Irrigation, Roofing, Plumbing & Fire Suppression Contractors:** attach a copy of your State of Illinois Contractors Certificate only. (Bond, insurance & fee NOT required since provided to State of IL.)
- **Electricians:** attach a copy of your IL testing community (Municipal) license, **along with** bond, insurance & fee.
- **ALL OTHER CONTRACTORS / TRADES:**
 1. **Bond:** attach a **signed** Surety Bond (License & Permit Bond) made out to the Village of Shorewood: General \$10,000 Bond; Subcontractor \$5,000 Bond; Wrecking Contractor \$50,000 Bond
 2. **Insurance:** attach certificate of insurance made out to the Village of Shorewood as follows:
General Liability: General Contractor (GC) and Subcontractor (Sub) \$500,000; Automobile Liability: GC \$500,000 (Sub \$200,000); Excess Liability: GC \$2 million (Sub \$1 million); Wrecking Contractors only: \$5 million total liability (General plus Umbrella); and Workman's Compensation, if applicable.
 3. **Fee:** \$120 annual fee. (Registrations expire every calendar year. Submittals in or after October will expire December 31st of the following year. Fees are not prorated.)

3. APPLICANT SIGNATURE

I understand the Shorewood Municipal Ordinances and inspection requirements:

Signature of Applicant

Date

FOR OFFICE USE ONLY

Exp. Date: December 31, 2019