

Temporary Sign Permit Application

Village of Shorewood
One Town Center Boulevard, Shorewood, IL 60404
Phone (815)553-2310 • Fax (815)744-6766



SUBMISSION CHECKLIST:

- 1) Complete this application.
 - 2) Attach a copy of plat of survey or site plan - draw sign location(s).
 - 3) Payment of \$25: cash, check (made payable to the Village of Shorewood) or credit (additional service fee applies from payment processor).
- Please allow a minimum of one week for processing. Incomplete submissions will extend the review time.
 - Sign regulations are on our website www.vil.shorewood.il.us Title 10, Chapter 10, Section 7.

BUSINESS NAME: _____

Address where SIGN is to be installed: _____

Business Phone #: _____ Other Phone #: _____

PROPERTY OWNER NAME: _____

Business Phone#: _____

The property owner has given permission to install this sign (initial yes or no) _____ Yes _____ No

SIGN SPECIFICATIONS:

Installation Date: _____ Removal Date: _____ (30 days max/bi-annually)

Sign permits for special events and promotional signs, including, but not limited to, new management, going out of business sales, sales, and events, shall be limited to a maximum of four (4) permits of fifteen (15) days each in any calendar year and shall not exceed a total combined duration of thirty (30) days within a six (6) month period of either January through June or July through December. (Ord. 10-10-7)

TOTAL # _____ Wall _____ Banner _____ Arrow _____ Feather _____ Other _____

_____ Balloon (Inflatable balloons permitted for Grand Opening only, 7 days maximum)

SIZE _____ ft x _____ ft = _____ Sq ft (Maximum 32 sq ft allowable)

SIGNATURE:

Signature: _____ Print Name: _____

Owner or Authorized Agent hereby certifies that the proposed work is authorized by the owner of record and he/she has been authorized by the owner to make this application as his/her authorized agent.