

Party in the Park Vendor Agreement 2019

**** All items below are required! All participants are required to have current Shorewood business License and registration.****

Business Name _____
 (Hereinafter "Vendor")

Name of Contact _____

Cell Phone _____

Business Address _____

Phone _____

E-Mail _____

Name of Manager(s) at event _____

Please disclose the names of any owners, managers & staff who will work the event:

Names of Owners, Managers & Staff to be Present at the Event	Worked the Party in Park before?		Job Responsibility	Shift Date & Time
	Yes	No		

Will you serve food at the event? YES NO
 If food is served please fill out the information below.

Menu Item	Cost of Item

Please circle what service you can provide for the Party in the Park:

Info sharing/advertising Activity/interactive learning On Site product sales Food

Other: _____

Vendors are responsible to bring their own table/booth for display areas. Vendor Packages include the following:

- Basic Package (Non Food Vendor): 10'x10' space at Towne Center Park at the event of your choosing.
- Food Vendors: 10'x10' space at Towne Center Park at the event of your choosing, Food vendor is described as a business using Village electricity and required to get a Health inspection.
- **Non-Profit Vendors:** Free with approval from Village of Shorewood.

*Tables and EZ Ups are the vendor's responsibility and will not be provided by the Village of Shorewood.

All tents must be secured with weights and NOTHING can be staked into the ground

PARTICIPATION OPTIONS

Choose One	1 night	3 nights	Full season	Total Payment
Basic Package	\$10.00	\$30	\$50	\$
Food Package (must be approved)	\$20.00	\$60	\$100	\$
Shorewood Non-Profit	FREE	FREE	FREE	\$
Sponsor (*see sponsorship brochure for details)	\$500**	-	-	\$
Presenting Sponsor of the entire event	\$1500			\$

Each event starts at 6:30 pm- All vendors must be onsite and set-up an hour before due to road closures

DATE	BAND	Genre	MOVIE	Rating	Check Mark the Event(s) attending?
June 6			Ralph Breaks the Internet	PG	
June 13	Recycle the Day	Hits From Every Era			
June 20			Mary Poppins Returns	PG	
June 27	Wicked Vic Band	80's & 90's Rock & Roll, Current Hits			
July 11			The LEGO Movie 2	PG	
July 18	Kasmir	Led Zeppelin Cover			
July 25			The Incredibles 2	PG	

Shaded rows are movies- subject to change based on availability

Village of Shorewood will do everything in its power to provide a make-up/rain date but it is not guaranteed

**VILLAGE OF SHOREWOOD
AGREEMENT, WAIVER AND RELEASE FORM**

WARNING OF RISK: Despite careful and proper preparation, instruction, medical advice, conditioning and equipment, there is still a risk of serious injury. All hazards and dangers cannot be foreseen. Certain risks include, but are not limited to, the acts of God, inclement weather, horseplay, dangerous conditions, poor grass conditions, defective equipment, equipment failure, premises defects, slip and falls, and all other circumstances inherent to the environment. In this regard, it is impossible to guarantee absolute safety.

WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK Please read this form carefully and be aware that in signing up and participating in this event, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you or your employees might sustain as a result of participating in any and all activities connected with and associated with this event.

I recognize and acknowledge that there are certain risks of physical injury to participants in this event, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that my employees or I may sustain as a result of said participation. I further agree to waive and relinquish all claims I or my employees may have (or accrue to me or my employees) as a result of participating in this event against the Village of Shorewood and its officials, agents, volunteers and employees.

My signature represents that I have read and fully understand the above important information, warning of risk, assumption of risk and waiver and release of all claims. If registering on-line or via fax, my on-line or facsimile signature shall substitute for and have the same legal effect as an original form signature.

(Signature)

(date)

(Printed Name)

The Food Vendor understands to participate it must:

1. Invoices for vendors will be sent once a copy of this form is received, then please pay in a timely manner.
2. Provide the Village of Shorewood with a **"Certificate of Insurance"** indicating the following coverage limits:
 - a. General liability/Liquor liability: \$1,000,000 per occurrence, \$2,000,000 Aggregate.
 - b. Workers Compensation: Illinois Statutory benefits. Employers liability: \$500,000 each accident, \$500,000 disease policy limit, \$500,000 each employee.
3. Provide proof of being properly **licensed** with the Will County health department and schedule an inspection.
4. Pay all required **sales tax** as required by the state of Illinois.
5. Provide all cooking and serving equipment and supplies.
6. Staff the booth for the entire indicated times of the event.
7. Provide transportation to and from event location for all vendor staff and equipment.
8. Give the Village of Shorewood notice of any cancellation of participation 48 hours in advance of the start time of the event. If cancellation is associated with the weather, notification will be sent from Village of Shorewood by 1:00 pm the afternoon prior to the event. No refund will be given. A suitable makeup date will be applied.

Hold-Harmless Agreement:

Vendor agrees to defend, indemnify and hold harmless the Village of Shorewood from all fines, suits, claims, demands, actions or judgments of any kind and nature accruing against Vendor and/or the Village of Shorewood for loss of life, injury or damage to persons or property, or misappropriation or infringement of copyright arising out of or relating to operations of Vendor, its agents, servants or employees while engaged in or about or in connection with the discharge of performance of services under Vendor agreement with the Village of Shorewood. Vendor assumes all the risk in operation of its business in connection with the performance of the services called for under this Agreement, and shall be solely responsible and answerable in damages for any and all accidents, injuries or other harms to persons or property that arise as a result of its performance of the services called for under this Agreement.

(Signature)

(date)

(Printed Name)