

**Village of Shorewood**  
One Towne Center Blvd. Shorewood, IL 60404  
815-725-2150  
**Swimming Pool Permit Application**

DATE \_\_\_\_\_

NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ LOT# \_\_\_\_ UNIT# \_\_\_\_ SUBDIVISION \_\_\_\_\_

HOMEOWNERS ASSOCIATION APPROVAL: \_\_\_\_\_

**POOL CONTRACTOR** \_\_\_\_\_ Lic# \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE# \_\_\_\_\_

CITY \_\_\_\_\_ ZIP CODE \_\_\_\_\_

**ELECTRICAL CONTRACTOR** \_\_\_\_\_ Lic# \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE# \_\_\_\_\_

CITY \_\_\_\_\_ ZIP CODE \_\_\_\_\_

**EXCAVATING CONTRACTOR** \_\_\_\_\_ Lic# \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE# \_\_\_\_\_

CITY \_\_\_\_\_ ZIP CODE \_\_\_\_\_

**CONCRETE CONTRACTOR** \_\_\_\_\_ Lic# \_\_\_\_\_

ADDRESS \_\_\_\_\_ ZIP CODE \_\_\_\_\_

IF YOU ARE NOT THE LEGAL OWNER OF THE PROPERTY, AND ARE RENTING THE PREMISES A LETTER OF APPROVAL TO INSTALL A POOL MUST BE MAILED BY THE PROPERTY OWNER TO THE VILLAGE OF SHOREWOOD, DEPARTMENT OF BUILDING & ZONING.

**THE FOLLOWING MUST BE COMPLETED FOR REVIEW OF APPLICATION**

TYPE OF INSTALLATION \_\_\_\_\_ ABOVE GROUND \_\_\_\_\_ IN-GROUND

SIZE OF POOL \_\_\_\_\_ FEET ROUND \_\_\_\_\_ FEET X \_\_\_\_\_ FEET

COST OF POOL \$ \_\_\_\_\_ ATTACH COPY OF SALES ORDER

IS THE LOT FENCED \_\_\_\_ YES \_\_\_\_ NO HEIGHT OF FENCE \_\_\_\_\_ FEET

ARE YOU IN A FLOOD ZONE \_\_\_\_ YES \_\_\_\_ NO

**REQUIRED SUBMITTALS**

SUBMIT A PLAT OF SURVEY INDICATING THE EXACT LOCATION OF THE PROPOSED POOL, INCLUDE DIMENSIONS TO ALL PROPERTY LINES, AND DIMENSIONS TO ALL BUILDINGS AND STRUCTURES. IF THE YARD IS FENCED SHOW THE LOCATION OF THE FENCE & GATES, INCLUDE THE HEIGHT OF THE FENCE AND THE SPACE BETWEEN PICKETS OR RAILS.

INDICATE THE EXACT DISTANCE FROM ANY OVERHEAD OR BURIED UTILITY LINES.

INDICATE THE LOCATION OF ANY PUMPS, HEATERS, ETC.

IF THE YARD IS NOT FENCED INCLUDE A COPY OF THE CONTRACT FOR THE FENCE AND A COMPLETED FENCE PERMIT APPLICATION . THE FENCE MUST BE INSTALLED BEFORE WATER IS ADDED TO THE POOL. A TEMPORARY FENCE, A MINIMUM 4' HIGH, MUST BE IN PLACE DURING CONSTRUCTION AND REMAIN UNTIL THE PERMANENT FENCE IS INSTALLED. ALL FENCES MUST HAVE A SELF-CLOSING, SELF-LATCHING GATE AND THE LATCH MUST BE A MINIMUM OF 4' ABOVE THE GROUND. THE MINIMUM HEIGHT OF THE REQUIRED FENCE IS 5' ABOVE GRADE. OPENINGS IN THE FENCE, EXCEPT FOR GATES, SHALL BE NO GREATER THAN 4".

IF THE YARD IS NOT FENCED THE PROPERTY OWNER SHALL SUBMIT TO THE VILLAGE AN UNCONDITIONAL, IRREVOCABLE LETTER OF CREDIT IN A FORM ACCEPTABLE TO AND IN FAVOR OF THE VILLAGE, ISSUED BY A FINANCIAL INSTITUTION ACCEPTABLE TO THE VILLAGE OR CASH OR CERTIFIED CHECK IN THE SUM OF ONE HUNDRED TEN PERCENT (110%) OF THE COST OF THE PROPOSED FENCE TO SECURE A TIMELY COMPLETION OF THE REQUIRED FENCE.

**PERMIT FEES**

ABOVE GROUND POOLS \$75.00

IN-GROUND POOLS \$150.00

INSPECTIONS ARE REQUIRED, BEFORE BACKFILL, BEFORE COVERING ANY ELECTRIC, BONDING & BEFORE POURING ANY CONCRETE. A FINAL INSPECTION IS REQUIRED AND THE REQUIRED FENCE MUST BE INSTALLED PRIOR TO AN OCCUPANCY PERMIT TO USE THE POOL IS ISSUED.

SIGNATURE OF APPLICANT

SIGNATURE OF OWNER

\_\_\_\_\_

\_\_\_\_\_

FEE \$ \_\_\_\_\_ APPROVED BY \_\_\_\_\_ DATE \_\_\_\_\_