

**Village of Shorewood**  
**One Towne Center Blvd. Shorewood, IL 60404**  
**Phone: 815-725-2150 Fax: 815-744-6766**

**TEMPORARY SIGN PERMIT APPLICATION**

**LOCATION OF SIGN**

Name of Owner \_\_\_\_\_ Date \_\_\_\_\_

Business Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Property Owner \_\_\_\_\_ Phone \_\_\_\_\_

I do have the property owner's permission \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ (Initial the one that applies)

**CONTRACTORS**

Sign Installation Contractor \_\_\_\_\_ License # \_\_\_\_\_

Address \_\_\_\_\_ City, State \_\_\_\_\_ Phone # \_\_\_\_\_

Electrical Contractor \_\_\_\_\_ License # \_\_\_\_\_

Address \_\_\_\_\_ City, State \_\_\_\_\_

**SIGN INFORMATION**

Temporary Sign: Date Installed \_\_\_\_\_ Date to be removed \_\_\_\_\_  
(Limited to one per year maximum 30 days)

Type of Sign \_\_\_\_\_ Wall \_\_\_\_\_ Pole \_\_\_\_\_ Monument \_\_\_\_\_ Window \_\_\_\_\_ Other \_\_\_\_\_

Size of Sign \_\_\_\_\_ Feet \_\_\_\_\_ Inches **X** \_\_\_\_\_ Feet \_\_\_\_\_ Inches Total Sq Ft \_\_\_\_\_  
(Maximum 32 sq ft)

**SUBMITTALS**

Submit a drawing of the sign. Include all dimensions, height, width, height above grade, etc.  
Submit a site plan (plat of survey) indicate the exact location of the sign.  
Must be located on private property, cannot be located in any right of way.

**INSPECTIONS**

Final after placed in position.

APPROVAL:	DATE:	FEE: \$
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**For Pertinent Information: See Village Code on Website: Title 10-Chapter 10-Sections 10-10-5 through 10-10-9**