

July 10, 2007

PRESIDENT RICHARD CHAPMAN CALLED TO ORDER THE REGULAR MEETING OF THE SHOREWOOD VILLAGE BOARD.

ROLL CALL

After the Invocation was given by Pastor John Ciesniewski of the Community Christian Church and the Pledge of Allegiance to the Flag the following answered to Roll Call: Trustees: Dan Anderson, Gary Fitzgerald, Dan Gron, James McDonald, Celine "Cene" Schwartz, Lea Stahr and President Richard Chapman. Also present: Economic Development Coordinator Nancy Roman, Attorney Justin Fredin and Administrator Kurt Carroll. The number present constitutes a quorum.

CONSENT AGENDA

- Minutes of the regular meeting of June 26, 2007.
- Approval of accounts payable invoices in the amount of \$367,408.28.
- Approval of payment in the amount of \$99,745.60 to EJ Equipment for a Maintainer Service Truck (Crane Truck).
- Approval of payment in the amount of \$16,400.00 to Bonnell Industries, Inc. for a Hot Patcher.
- Approval of purchase in the amount of \$25,704.00 for a 2008 F250 Pick-Up Truck for Public Works Dept.
- Approval of payment in the amount of \$12,254.58 to Hitchcock Design for the OSLAD Grant Work.

Trustee Anderson made a motion to approve the Consent Agenda. Seconded by Trustee Fitzgerald. Roll Call: Yeas: Anderson, Fitzgerald, Gron, McDonald, Schwartz, Stahr. Nays: None. Motion Carried.

President Chapman made an announcement to clear up any misunderstanding regarding a group from outside the Village that came in for a demonstration along Rt. 59 and Black Road. No Board Member or staff member authorized that demonstration or were aware of the demonstration.

ILLINOIS E-PAY

Finance Director Berg presented a system offered by the State of Illinois designed for local governments to offer users of their services easier, faster payment choices. The system, E-Pay, allows residents to pay bills on their own timetable without leaving their home. Using Illinois E-Pay the Village could accept credit card, bankcard and/or electronic check payments over the Internet and via telephone at no cost to the Village. There is a fee, however it is not charged or collected by the Village. After discussion, Trustee Gron made a motion to authorize the approval of utilizing Illinois E-Pay for utility billing allowing the option for our residents. Seconded by Trustee Anderson. Roll Call: Yeas: Fitzgerald, Gron, McDonald, Schwartz, Stahr, Anderson. Nays: None. Motion Carried.

AUDIOTEL SYSTEM

Trustee Gron reviewed how the Finance Dept. has managed to handle the increased volume of work with the help of our Springbrook system and noted that it is time to integrate additional hardware/software to help with the ever increasing work load. Finance Director Sue Berg explained the function of the upgrades/replacement software and scanner needed and how it would increase the efficiency of our staff. The initial cost would be \$11,470 and \$1,500 to Springbrook for the interface. After further questions and discussion Trustee Gron made a motion to approve the purchasing of the AudioTel system with computer upgrades/replacements as requested in Ms. Berg's memo. (includes software licensing, check scanner, additional options and site installation/training). Seconded by Trustee Anderson. Roll Call: Yeas: McDonald, Schwartz, Stahr, Anderson, Fitzgerald, Gron. Nays: None. Motion carried.

PUBLIC HEARINGS FOR SPECIAL SERVICE AREAS

The Village sets up a silent special service area as part of every annexation agreement for new subdivisions. This protects the residents by allowing the Village to enact a special service area to provide such things as maintenance, repairs storm water management and other common area maintenance if the homeowners associations do not take care of their responsibilities.

HERITAGE MILLS

ORDINANCE # 07-1423

After consideration by the Board, Trustee Fitzgerald made a motion to approve an ordinance (07-1423) proposing the establishment of a Special Service Area and calling for a Public Hearing with regard thereto (for Heritage Mills) and waiving the second read. Trustee Gron seconded the motion. Roll Call: Yeas: Schwartz, Stahr, Anderson, Fitzgerald, Gron, McDonald. Nays: None. Motion carried.

LAKE FORREST SOUTH

ORDINANCE # 07-1424

After consideration by the Board, Trustee Anderson made a motion to approve an ordinance (07-1424) proposing the establishment of a Special Service Area and calling for a Public Hearing with regard thereto (for Lake Forrest South) and waiving the second read. Trustee Schwartz seconded the motion. Roll Call: Yeas: Stahr, Anderson, Fitzgerald, Gron, McDonald, Schwartz. Nays: None. Motion carried.

TOWNE CENTER II

ORDINANCE # 07-1425

After consideration by the Board, Trustee Anderson made a motion to approve an ordinance (07-1424) proposing the establishment of a Special Service Area and calling for a Public Hearing with regard thereto (for Towne Center II) and waiving the second read. Trustee Schwartz seconded the motion. Roll Call: Yeas: Gron, McDonald, Schwartz, Stahr, Anderson, Fitzgerald. Nays: None. Motion carried.

CLASS "E" LIQUOR LICENSE
ORDINANCE # 07-1426

After consideration, Trustee Fitzgerald made a motion to pass an ordinance (07-1426) creating an additional Class "E" Liquor License for El Mercado and waive the second read. Seconded by Trustee Anderson. Roll Call: Yeas: Anderson, Fitzgerald, Gron, McDonald, Schwartz, Stahr. Nays: None. Motion Carried.

VETERANS MEMORIAL

President Chapman presented a proposal by Hitchcock Design for the Towne Center Park Veterans Memorial for the Board's consideration. Because of the rush to have a design to submit for the OSLAD grant application with supporting graphics there was only one design to consider. Now there is more time (dedication May, 2008), the Board is being asked to consider approving a proposal to give the Veterans Memorial Committee and Board different possibilities for consideration. Trustee Schwartz made a motion to approve the proposal by Hitchcock Design Group for the Towne Center Park Veterans Memorial for an amount not to exceed \$4,200.00. Seconded by Trustee Fitzgerald. Roll Call: Yeas: Fitzgerald, Gron, McDonald, Schwartz, Stahr, Anderson. Nays: None. Motion Carried.

PURCHASE OF A SALT DOME

Roger Barrowman presented for the Board's consideration the approval to have a salt dome built by Bulk Storage, Inc. Mr. Barrowman negotiated a very good price of \$161,300. Bulk Storage, Inc. is the only company building such domes in the State of Illinois and they will be working in the area already. He also saved the Village thousands of dollars by negotiating with Enbridge Energy to construct the pad for the dome because they needed a staging area while doing their work in the area. After discussion, Trustee Anderson made a motion to approve \$161,300 for a salt dome from Bulk Storage, Inc. and waive the formal bidding process. Seconded by Trustee Stahr. Roll Call: Yeas: Gron, McDonald, Schwartz, Stahr, Anderson, Fitzgerald. Nays: None. Motion Carried.

PAY & CLASSIFICATION ANALYSIS

Mr. Carroll presented for the Board's consideration a pay and classification analysis with a focus on performance measurement. The Village's last study was completed in 1996. The expenditure for an analysis was approved in the 2007-08 Budget. The Board was presented with a Statement of Understanding of Village Needs and Proposed Work Plan from the Northern Illinois University Center for Governmental Studies. The study would take approximately 8 months to complete. It would include a market-based compensation comparison survey; job evaluation analysis and job classification system analysis; design and establish a revised and reconfigured position classification. The cost would be not-to-exceed \$33,400. If this is accepted the Board will find it beneficial in future budgets to explore the performance management redesign and supervisory/management team performance evaluation & training. After further consideration Trustee Fitzgerald made a motion to approve a Pay and Classification Analysis with a Focus on Performance Measurement. Roll Call: Yeas: McDonald, Schwartz, Stahr, Anderson, Fitzgerald, Gron. Nays: None. Motion carried.

COMMITTEE REPORTS

Trustee Anderson reported the presentation from IDOT on the Rt. 59 and I-55 reconfiguration scheduled for July 24th has been postponed until Aug. 14th or 28th. Mound Road work has been completed as well as the work on Black Road. He reminded everyone of the water restrictions: watering on odd and even (according to your house #) days at 6-10 am and 6-10 pm.

Trustee Fitzgerald reported the next Planning & Zoning Commission meeting will be July 11, 2007. Among the items to be discussed will be a concept plan for a 10 acre plot on the north west corner of Shorewood Drive and Black Road for a senior medical care and independent living center.

Trustee Gron noted that the Board will probably receive information on the progress of the negotiations with American Water. (with respect to our future Lake Michigan water source).

Trustee Stahr reported on the meeting of the Citizens Advisory Committee. Two of the issues of concern were parking on the west side of the street by Trinity School (where students are picked up) and questions regarding weed control. The next meeting will be July 26th.

Trustee Schwartz reported the next Movie In The Park will be Saturday, July 28th. The movie starts between 8:30 and 9:00 pm, activities will begin at 7:00 pm. The movie will be "Over the Hedge" the cost is free and there will be limited concessions provided by the Rotary Club. The movie is sponsored by the Rotary Club and Parks & Recreation Committee, The next meeting of the Parks & Recreation Committee will be Monday, July 16th at Four Seasons Park weather permitting). The Crossroads festival will be August 10-12, 2007.

ADJOURNMENT

Trustee Schwartz made a motion to adjourn. Seconded by Trustee Gron. Roll Call: Yeas: Anderson, Fitzgerald, Gron, McDonald, Schwartz, Stahr. Nays: None. Motion Carried. The meeting was adjourned at 8:23 p.m.

Julia A. Russell
Village Clerk