

January 30, 2008

PRESIDENT RICHARD CHAPMAN CALLED TO ORDER THE WORK STUDY SESSION OF THE SHOREWOOD VILLAGE BOARD.

ROLL CALL

After the Pledge of Allegiance to the Flag the following answered to Roll Call: Trustees Dan Anderson, Gary Fitzgerald, Dan Gron, Jim McDonald, Celine “Cene” Schwartz, Lea Stahr and President Richard Chapman. Administrator Kurt Carroll was also present.

Police Station Improvements

Presented for the Board’s consideration were the improvements proposed to the former Village Hall and current Police Station. A space needs study had been conducted and the improvements were based on that study. Mike Schrader for DMJM and Mike Gora from Mortenson were present and answered questions. Immediate needs and projected needs were discussed. The most expensive proposed change is in the basement. The cost and the payment of the project had been budgeted in the 5-year capital improvement plan. With the Board’s comments on the proposed changes the architect and construction manager will proceed to refine and finalize plans and costs for bidding and bring them back to the Board.

Waste Management Contract Proposal

Mike Morley of Waste Management presented three proposals to the Board for their review and consideration. The main change in all three major proposals addresses the Village’s recycling needs. The current open topped 18 gallon cart receives the most negative comments from the residents. The options on the costs were similar in all three proposals depending on length of contract and flat or % costs. Proposal A offers a 96 gal and 64R gal with once a week pick-up. B offers 96 gal with once a week pick-up and 64R every other week and proposal C offers 96 gal once a week and 96R gal every other week pick up. Staff recommended C as the least costly. Consensus was to go with “C”.

Citizen Survey Results

The results of the Citizen Survey were received (555 of the 1200 mailed out) and copies presented for the Board’s study. Administrator Carroll gave a summary of the main document (the overall report). The three supporting documents were the demographic subgroup comparisons, geographic subgroup comparisons and the normative comparisons. After the discussion on many issues the conclusion was that the goal is and always should be excellence. The mantra of all staff is that we need to strive to go from “Good to Great” and each department will make that their goal. A future report will detail the steps the staff will be taking to improve their performance.

**HPO (High Performance Organization)
Training and Update**

Mr. Carroll explained a training seminar for Village employees. The presenters were seven employees from Montgomery, Ohio. They represent their Police Dept., Public Works, Fire Dept., Finance and Administration, and share what they have learned and the positive changes they have made in making their organization a High Performance Organization. They also spent time with Village employees discussing ways they can improve the performance within their departments. They were very practical according to the employees. Our employees are already starting along the way to a better performing organization and the HPO model seems to be one they will move forward with the goal of better serving the residents of Shorewood. The Board will be kept up to date.

Trustee Schwartz announced that P&R has gotten past the first step to receiving the OSLAD grant for the Towne Center park. They will be making a presentation for the next step.

ADJOURNMENT

Trustee Schwartz made a motion to adjourn. Seconded by Trustee Fitzgerald. Roll Call: Yeas: Anderson, Fitzgerald, Gron, McDonald, Schwartz, Stahr. Nays: None. Motion carried.

Julia Russell
Village Clerk