

October 14, 2008

PRESIDENT RICHARD CHAPMAN CALLED TO ORDER THE REGULAR MEETING OF THE SHOREWOOD VILLAGE BOARD.

ROLL CALL

After the Invocation was given by Reverend Jim Moore of the Westview Baptist Church of Shorewood and the Pledge of Allegiance to the Flag the following answered to Roll Call: Trustees: Dan Anderson, Gary Fitzgerald, Dan Gron, James McDonald, Celine “Cene” Schwartz, Lea Stahr and President Richard Chapman. Also present: Administrator Kurt Carroll, EDC Nancy Roman and Attorney David Silverman. The number present constitutes a quorum.

CONSENT AGENDA

- Approval of minutes of the regular meeting of September 23, 2008.
- Approval of accounts payable invoices in the amount of \$542,707.40.
- Approval of payment #9 in the amount of \$126,073.80 to Vissering Construction Company for work completed on the Water Treatment Plant.
- Approval of payment #5 in the amount of \$174,234.00 to M. A. Mortenson Company for work completed on the Police Department Renovations and Emergency Operations Center (EOC).
- Approval of payment #1 in the amount of \$758,382.93 to LA Sites, Inc. for work completed on Mound Road Sanitary Sewer & Water Main installation.

Trustee Anderson made a motion to approve the Consent Agenda. Seconded by Trustee Gron. Roll Call: Yeas: Anderson, Fitzgerald, Gron, McDonald, Schwartz, Stahr. Nays: None. Motion Carried.

REPORTS & COMMUNICATIONS

President Chapman expressed condolences to the family of John Baltz.

President Chapman reported on the recently instituted “Breakfast with the Mayor” at which President Chapman, Administrator Carroll, EDC Nancy Roman and Planner Karen James met with five businesses from the Village to hear concerns and determine how the Village can support the businesses and keep communications open with them.

President Chapman read from some work reports of employees and complimented them on the amount of work and number of responses that had been made. This was in response to a resident’s complaints about violations not being taken care of such as uncut weeds. Trustee McDonald commented on the process noting you can’t just go cut the weeds and that it takes quite a bit of time to get to the point where the Village can go in and cut the weeds.

The Shorewood Area Chamber of Commerce is planning to move into the Village Hall (first floor) in December.

Mike Morley from Waste Management was introduced to make a presentation. In making the donation of \$5,000.00 to the Veteran's Memorial project, Mr. Morley commented that Waste Management has 64 employees on active duty at the present time. (*Waste Management pays the difference in their salary and their military pay and continues their benefits while they are in the service.*)

Mr. Morley gave a report on the success of the recycling program in Shorewood since the new system was introduced in July of this year. The Village recycled 94.57 tons during this time and 65.49 during the same period of time previously (an increase of 29.08 tons). Everything has been positive with the program.

Executive Session

President Chapman requested moving the planned Executive Session from the end of the meeting and insert it between Items #s 4 and 5. The consensus of the Board was unanimous.

COM ED LINES

ComEd has determined that due to the growth in the northern portion of the Village additional power must be brought through the area. Under ICC rules ComEd is allowed to provide the power, however, it must be the most cost effective way. The most cost effective way would be to create a new transmission line on poles along Black Road. The Village would like to reduce the number of overhead lines and also bury existing lines. ComEd has offered to bury one and a quarter miles of new line from Route 59 west along Black Road to a quarter mile past River Road if the Village will pay the difference above the cost of placing lines on poles. This is a good price and the cost could be taken from Capital Improvement fees. The estimated cost was \$204,575.55. which is a very fair price. Mr. Jeff Hettrick from Com Ed assured the Board that this is a locked in price. After further discussion, Trustee Anderson made a motion to approve the \$204,575.55 payment to ComEd (the cost differential) to bury new transmission lines along Black Road. Seconded by Trustee Schwartz. Roll Call: Yeas. Fitzgerald, McDonald, Schwartz, Stahr, Anderson. Nays: None. Pass: Gron. Motion carried.

2016 OLYMPIC & PARALYMPIC GAMES RESOLUTION # 08R-702

President Chapman read a resolution supporting Chicago's bid for the 2016 Olympic and Paralympic Games and pledging the Village's assistance to enhance the efforts of the City and Chicago 2016 to host the 2016 Olympic and Paralympic Games. Trustee Gron made a motion to pass a resolution (#08R-702) supporting the City of Chicago's Bid for the 2016 Olympic and Paralympic Games. Seconded by Trustee Fitzgerald. Roll Call: Yeas: Gron, McDonald, Schwartz, Stahr, Anderson, Fitzgerald. Nays: None. Motion Carried.

HPO HIGHLIGHT

Mr. Carroll introduced employee Bill McGowan of the Public Works Department who is a mechanic for the Village, to give the Board a look at what the staff is trying to accomplish as a high performance organization. At Mr. Carroll's request Mr. McGowan highlighted some of the things he had worked on and accomplished with changes in the Police Car fleet and equipment changes. He presented some changes he had suggested (*the high performance organization model encourages employees to suggest changes in methods or procedures*) that would save time and money for the Village. A lot of work on the Police Cars (outfitting and painting new ones) is now being done in house. He also worked out some safety concerns and has suggested schedules for updating the computer consoles in the cars so they will be able to do in-car tickets in 2009 with equipment not creating safety issues. He also introduced an equipment replacement plan and suggested ways to help fund it. The Board congratulated him on doing an excellent job.

EXECUTIVE SESSION

Trustee Anderson made a motion to go into executive session for Probable Litigation, Land Acquisition and Collective Bargaining. Seconded by Trustee Gron. Roll Call: Yeas: Anderson, Fitzgerald, Gron, McDonald, Schwartz, Stahr. Nays: None. Motion Carried. (*The Board returned to regular session at the conclusion of the executive session*).

SHOREWOOD CREDIT CARDS RESOLUTION #08R-703.

The Village of Shorewood recently approved a credit card policy with guidelines for use and also passed an ordinance establishing a Purchasing Policy/Manual. This resolution would authorize specific personnel the use of Village of Shorewood Credit Cards. After discussion, Trustee Gron made a motion to approve a resolution (08R-703) authorizing the Use of Village of Shorewood Credit Cards. Seconded by Trustee Anderson. Roll Call: Yeas: Fitzgerald, Gron, McDonald, Schwartz, Stahr, Anderson. Nays: None. Motion Carried.

IDENTITY THEFT POLICY RESOLUTION #08R-704

In response to an amendment to the Fair and Accurate Credit Transactions Act of 2003 setting forth rules (*these rules become effective November 1, 2008*) regarding identity theft protection one of which requires municipal utilities and other departments to implement an identity theft program and policy, Trustee Gron presented a resolution for the Board's consideration. This resolution will define sensitive information and describe the security measures to be taken. It will also place the municipality in compliance with state and federal law regarding identity theft protection. After discussion, Trustee Gron made a motion to approve the resolution (08R-704) adopting an Identity Theft Policy for the Village of Shorewood. Seconded by Trustee Anderson. Roll Call: Yeas: Gron, McDonald, Schwartz, Stahr, Anderson, Fitzgerald. Nays: None. Motion Carried.

GENERAL OBLIGATION LIMITED
TAX REFUNDING BONDS, SERIES 2008

Trustee Gron and presented this ordinance (first read) providing for the issue of \$285,000 General Obligation Limited Tax Refunding Bonds, and for the levy of a direct annual tax to pay the principal and interest on the bonds. Trustee Gron explained how these limited tax bonds are supported by a tax levy, when the funds will be received and when they are paid back. There was discussion, however, this is a first read and it will be presented at the November 11, 2008 meeting for a second read.

COMMERCIAL & INDUSTRIAL FENCES
ORDINANCE #08-1506

Trustee Fitzgerald presented the amendment to the Zoning Ordinance with regard to commercial and industrial fences. This amendment would provide for a maximum height of 10ft for screening in situations where our present fencing would not allow sufficient screening. This would always be in conjunction with a site plan. There was also some clarification with regard to wire fences. After consideration by the Board, Trustee Fitzgerald made a motion to pass an ordinance (#08-1507) to amend the text of the Village of Shorewood Zoning Ordinance Title 10-3-13 regarding commercial and industrial fences and waive the second read. Seconded by Trustee Anderson. Roll Call: Yeas: McDonald, Schwartz, Stahr, Anderson, Fitzgerald, Gron. Nays: None. Motion carried.

DISPOSAL OF SURPLUS PROPERTY
ORDINANCE #08-1507

Police Chief Puleo presented the request to pass an ordinance allowing the Administrator to dispose of the surplus property listed by the Police Department as no longer of any use to the Village. There are 13 vehicles that are older and due to their condition have only a nominal value and are not worth going to auction. After discussion, Trustee Fitzgerald made a motion to pass an ordinance (#08-1508) directing and authorizing the disposal of surplus property by the Village of Shorewood and waive the second read. Seconded by Trustee Gron. Roll Call: Yeas: Schwartz, Stahr, Anderson, Fitzgerald, Gron, McDonald. Nays: None. Motion carried.

ROUTE 59 SOUTH WATER IMPROVEMENTS

Trustee Anderson presented the project to move the sanitary and water lines from underneath Route 59 for the State's widening project. Baxter & Woodman recommended the bid (*there were 15 bids submitted*) be awarded to LA Sites, Inc. as the lowest responsive bidder for an amount of \$660,600.45. After discussion, Trustee Anderson made a motion to award the bid for the Route 59 South (of Route 52) Water Improvement project to LA Sites, Inc. in the amount of \$660,600.45. Seconded by Trustee Schwartz. Roll Call: Yeas: Schwartz, Stahr, Anderson, Fitzgerald, Gron, McDonald. Nays: None. Motion carried.

CONSTRUCTION OBSERVATION FOR
RT. 59 SOUTH WATER IMPROVEMENTS

Trustee Anderson reported that Baxter & Woodman submitted the lowest bid for the engineering services (construction review of the water and sewer line improvements on Rt. 59, south of Rt. 52) in the amount of \$39,500.00. After discussion, Trustee Anderson made a motion to approve the agreement between Baxter & Woodman and the Village of Shorewood for engineering services for a not to exceed amount of \$39,500.00. Seconded by Trustee Schwartz. Roll Call: Yeas: Anderson, Fitzgerald, Gron, McDonald, Schwartz, Stahr. Nays: None. Motion Carried.

SAFE ROUTES TO SCHOOL SIDEWALK PROJECT

The Village received a grant from the Safe Routes to School program for the design and construction of new sidewalks (along Wynstone Drive & by Troy Shorewood School) and this agreement is the Local Agency Agreement to go forward with the project. After discussion, Trustee Fitzgerald made a motion to approve a Local Agency Agreement (with IDOT) for Federal Participation in the Safe Routes to School Sidewalk Project. Seconded by Trustee Gron. Roll Call: Yeas: Fitzgerald, Gron, McDonald, Schwartz, Stahr, Anderson. Nays: None. Motion Carried.

Trustee Fitzgerald made a motion to utilize Christopher Burke Engineering to do the engineering for the Safe Routes to School sidewalk project. Seconded by Trustee Gron. Roll Call: Yeas: Gron, McDonald, Schwartz, Stahr, Anderson, Fitzgerald. Nays: None. Motion Carried.

KENDALL COUNTY'S STORMWATER
MANAGEMENT PROGRAM

The Kendall County Board will be creating a Stormwater Planning Committee and is asking for a written commitment from the Shorewood Village Board stating whether the Village would participate in their planning program or another county's program or both. Brian Welch of Burke Engineering outlined the advantages or disadvantages of dual program participation and recommended the Village choose to adopt a stormwater management ordinance for the entire Village regardless of county. Based on their experience and the fact that Will County's ordinance is already well established Burke Engineering recommends that the Village decline to participate in the Kendall County Stormwater Management program and participate solely in Will County's program. Trustee Fitzgerald made a motion that the Village decline to participate in Kendall County's stormwater management program and participate solely in Will County's program. Seconded by Trustee Schwartz. Roll Call: Yeas: McDonald, Schwartz, Stahr, Anderson, Fitzgerald, Gron. Nays: None. Motion carried.

METER VAULT FOR WELL # 9

After discussion, Trustee Anderson made a motion to purchase a packaged meter vault (required to meter the amount of water entering through the Water Treatment Plant) from Engineering

Fluid, Inc. (EFI) for \$49,125.00. Seconded by Trustee Schwartz. Roll Call: Yeas: Schwartz, Stahr, Anderson, Fitzgerald, Gron, McDonald. Nays: None. Motion carried.

FOUR SEASONS PARK

Trustee Schwartz reported bid packages were sent out and 5 bids had been received, but only two were complete. The work included the installation of the new Four Seasons Park sign (already have the sign), moving of the flag poles and doing landscaping around the sign and flag poles. This is a budgeted item and the proposal was well within the budgeted amount. The low bidder was TLC Group, Ltd. (\$21,649.28 plus \$2,850.00 for moving the flag poles). Trustee Anderson made a motion to award the bid to TLC Group, Ltd. in the amount of \$21,649.28 plus \$2,850.00. Seconded by Trustee Fitzgerald. Roll Call: Yeas: Stahr, Anderson, Fitzgerald, Gron, McDonald, Schwartz. Nays: None. Motion carried.

SHADES FOR NEW VILLAGE HALL

Shades are needed for the arches to lessen the impact of sunlight. After discussion, Trustee Fitzgerald made a motion to purchase Mecho shades for windows at the Village Hall for a cost not to exceed \$14,000.00. Seconded by Trustee Gron. Roll Call: Yeas: Anderson, Fitzgerald, Gron, McDonald, Schwartz, Stahr. Nays: None. Motion Carried.

COLLECTIVE BARGAINING AGREEMENT ORDINANCE #08-1508

This agreement was discussed in executive session. After discussion, Trustee Schwartz made a motion to approve an ordinance (#08-1508) for Successor Collective Bargaining Agreement between the Village of Shorewood and the Fraternal Order of Police and waive the second read. Seconded by Trustee McDonald. Roll Call: Yeas: Anderson, Fitzgerald, Gron, McDonald, Schwartz, Stahr. Nays: None. Motion Carried.

DISCUSSION OF COMPENSATION

President Chapman discussed the method of paying compensation to Village President, Clerk and Trustees. At this time this compensation is paid per meeting and the suggestion is to change that to a flat monthly compensation payable on the Village's first payroll of each month subject to normal withholdings. This will assist during the budget process and greatly improve the process through the finance department. President Chapman presented the figures for the Board's consensus to have them presented at the next meeting in ordinance form for consideration. This does not apply to any sitting members of the present Board. Roll Call on the consensus: Yeas: Anderson, Fitzgerald, Gron, McDonald, Schwartz, Stahr. (Unanimous consensus.)

COMMITTEE REPORTS

Trustee Anderson reported the leaf program has begun. (Crews go from east to west through the Village Monday through Friday).

Trustee Fitzgerald reported the next Planning & Zoning Commission meeting will be November 5, 2008 at 7:00 p.m. at the Village Hall.

Trustee Gron reported a new employee, Ann Burkholder will be working in the finance department. He also reported there were 10 motorcycles in the first annual Shorewood Ride, and they raised \$120 for the Joliet Area Hospice. Next years goal is 100 motorcycles.

Trustee Stahr reported the next meeting of the Citizens Advisory Committee will be Thursday, October 23rd. Speaker will be from AT&T.

Trustee Schwartz announced that the First National Bank and Shorewood Parks & Recreation will sponsor a Fall Fling on October 26th 5 to 7 pm. for 4th through 8th grades. Donation is one or more canned goods to be donated to the local food pantry. Treats, a D.J. and hay rack rides will add to the evenings fun.

Trustee McDonald announced the annual Lions Club Halloween party on October 24th at Troy Middle School (pre-school through 5th grade). Judging of costumes will be at 7:00 p.m.

ADJOURNMENT

Trustee Schwartz made a motion to adjourn. Seconded by Trustee Gron. Roll Call: Yeas: Anderson, Fitzgerald, Gron, McDonald, Schwartz, Stahr. Nays: None. Motion carried.

Julia A. Russell
Village Clerk