

November 11, 2008

MAYOR RICHARD CHAPMAN OPENED A PUBLIC HEARING BEFORE THE SHOREWOOD VILLAGE BOARD.

**PUBLIC HEARING**

**PROPOSED ORDINANCE FOR ACCEPTANCE OF PAYMENTS OF FUNDS BY CREDIT CARD FOR UTILITY BILL PAYMENTS**

Administrator Kurt Carroll and Finance Director Sue Berg presented a proposed ordinance explaining the procedure for payment of funds by credit card for the residents for their utility bills. This ordinance would authorize the acceptance of credit cards for payments of municipal utility bills. Ms. Berg noted the rate charged by banks for utility payments is comparatively low compared to other type of payments. Payments would be made via the internet. Residents who would like to pay at the Village Hall would have a monitor/keyboard available to process their payments. The Finance Department feels that any reduction of revenue resulting from any discount or processing fee to any financial institution or other credit card service provided is well offset by the benefits, such as improved governmental cash flows, reduction of overhead, improved financial security, and increased public convenience.

In conjunction with accepting credit cards for utility bills that would be processed through Chase Bank, the Finance Department presented the Springbrook UtilityPayments.com to process the payments more effectively. Residents could logon via a password to a secured website. They could then view their bill, make a payment, see their usage history or request an electronic bill. When there were no more comments or questions from the Board or the Public, Trustee Gron made a motion to close the Public Hearing. Seconded by Trustee Schwartz. Roll Call: Yeas: Anderson, Fitzgerald, Gron, McDonald, Schwartz, Stahr. Nays: None. Motion carried.

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MAYOR RICHARD CHAPMAN CALLED TO ORDER THE REGULAR MEETING OF THE SHOREWOOD VILLAGE BOARD.

ROLL CALL

After the invocation was given by Deacon Ron Schehr of the Hope Lutheran Church and the Pledge of Allegiance to the Flag, the following answered to Roll Call: Trustees: Dan Anderson, Gary Fitzgerald, Dan Gron, James McDonald, Celine "Cene" Schwartz, Lea Stahr and Mayor Richard Chapman. Also present: Administrator Kurt Carroll, Attorney Dave Silverman and EDC Nancy Roman. The number present constitutes a quorum.

## CONSENT AGENDA

- Approval of minutes of the regular meeting of October 28, 2008.
- Approval of accounts payable invoices in the amount of \$342,180.55.
- Approval of final payment in the amount of \$75,085.66 to “D” Construction, Inc. for work completed on the 2008 MFT Program.
- Confirmation of Bid Award to Anchor Masonry for brick work on pump house for Well # 9.
- Approval of payment in the amount of \$25,076.33 to Hitchcock Design Group for Towne Center Park construction document work.
- Approval of partial payment in the amount of \$14,000.00 to Paul Gabriel Construction, Inc. for the construction of Well House # 9.

Trustee Fitzgerald made a motion to approve the Consent Agenda. The motion was seconded by Trustee Gron. Roll Call: Yeas: Fitzgerald, Gron, McDonald, Schwartz, Stahr, Anderson. Nays: None. Motion carried.

## REPORTS & COMMUNICATIONS

Mayor Chapman speaking on behalf of the Board wished our former Mayor Bertha Hofer a Happy Birthday today.

The Mayor also addressed some concerns of residents who were questioning the sodium content of our deep wells. Mayor Chapman explained that sodium is used to remove radium from the water. He assured the residents there is nothing to be concerned about.

He thanked all former and present day veterans and wished them a Happy Veteran’s Day.

## ORDER OF BUSINESS

### CHILDREN OF AMERICA (DAYCARE)

#### ORDINANCE # 08-1510

Trustee Fitzgerald explained that a conditional use permit had been issued for a day care center at 590 Brookforest Avenue last year and that permit has now expired and the owner decided not to open a day care center. A new request has been made by Children of America Educational Childcare Centers for approval of a conditional use permit for a daycare center to be located in the entire rear building of the Brookforest Centre that is south of Holy Family Church. The site plan would also have to be amended. Planning & Zoning held a public hearing and is recommending approval. The Center would share parking with Holy Family Church. After discussion Trustee Fitzgerald made a motion to adopt findings of fact and pass an Ordinance (#08-1510) granting a Conditional Use Permit to allow the operation of a daycare facility in a B-3 District in the Village of Shorewood (Children of America) at 590 Brookforest Avenue subject to Children of America obtaining all necessary State and County licenses and permits for a daycare center and waive the second read. Seconded by Trustee Gron. Roll Call: Yeas: Gron, McDonald, Schwartz, Stahr, Anderson, Fitzgerald. Nays: None. Motion carried.

CHILDRED OF AMERICA (DAYCARE)  
BROOKFOREST CENTRE LOT 3  
AMENDED SITE PLAN

The site plan approved a year ago for this location needs to be amended. Most of the plan is the same as that approved previously. The original site plan footprint was approximately 14,000 sq. ft. while the new proposed building would be 10,000 sq. ft. The landscape plan would not need to change. Parking and additional access would be worked out with Holy Family and will benefit both the Center and the Church. After discussion, Trustee Fitzgerald made a motion to approve the amended site plan for Brookforest Centre Lot 3. Seconded by Trustee Gron. Roll call: Yeas: McDonald, Schwartz, Stahr, Anderson, Fitzgerald, Gron. Nays: None. Motion carried.

TRINITY CHRISTIAN SCHOOL  
AMENDED SITE PLAN

Trustee Fitzgerald presented an amended site plan for Trinity Christian School to allow the construction of an additional building on their present campus for the Board's consideration and approval. All ordinance requirements have been met and no variances are required. Planning & Zoning has reviewed this and recommends approval. There were representatives from the school to answer any questions the Board might have. Trustee Fitzgerald made a motion to approve an amended site plan for Trinity Christian School. Seconded by Trustee Gron. Roll call: Schwartz, Stahr, Anderson, Fitzgerald, Gron, McDonald. Nays: None.

LOCKWOOD INTERNATIONAL  
AMENDED SITE PLAN

Trustee Fitzgerald presented an amended site plan for Lockwood International who would like to give their business a face life by adding a new entrance, some windows and other architectural improvements so the whole place will look better. They are located at 214 Amendodge. After the Board's consideration, Trustee Fitzgerald made a motion to approve an amended site plan for Lockwood International. Seconded by Trustee Gron. Roll call: Yeas: Stahr, Anderson, Fitzgerald, Gron, McDonald, Schwartz. Nays: None. Motion carried.

PAYMENT OF FUNDS/CREDIT CARD  
ORDINANCE # 08-1511

A public hearing was held before this regular meeting to discuss the proposed ordinance to allow the acceptance of funds by credit card for utility bill payments. Trustee Gron reviewed the issue and noted it was more efficient and more convenient for the residents. After discussion, Trustee Gron made a motion to pass an ordinance (#08-1511) adding Title 1 Chapter 14, Section 1 to the Code of Ordinances for the Village of Shorewood, Will County, IL titled Acceptance of Payment of Funds by Credit Card for Utility Bill Payments and waive the second read. Seconded by Trustee Schwartz. Roll Call: Yeas: Anderson, Fitzgerald, Gron, McDonald, Schwartz, Stahr. Nays: None. Motion carried.

SPRINGBROOK UTILITYPAYMENTS.COM

In conjunction with passage of an ordinance allowing the acceptance of funds by credit card consideration was given to purchasing utilitypayments.com to allow utility billing payments online by credit card. Staff recommends Springbrook utilitypayments.com because they have been very pleased with other Springbrook products. This will be a real plus for the residents. Trustee Anderson made a motion to approve the purchase of Springbrook utilitypayments.com for utility billing payments online for a cost of \$7,600.00 and an \$880.00 annual maintenance fee. Seconded by Trustee Gron. Roll Call: Yeas: Fitzgerald, Gron, McDonald, Schwartz, Stahr, Anderson. Nays: None. Motion carried.

GENERAL OBLIGATION LIMITED  
TAX REFUNDING BONDS SERIES 2008  
ORDINANCE # 08-1512

Trustee Gron and Finance Director Berg presented this proposed ordinance for the Board's consideration. This is the second read. After comments from Trustee Gron and the Board, Trustee Gron made a motion to pass an ordinance (#08-1512) providing for the issue of \$285,000 General Obligation Limited Tax Refunding Bonds, Series 2008 of the Village of Shorewood, Will County, Illinois, and for the levy of a direct annual tax to pay the principal of and interest on said bonds. Seconded by Trustee Anderson. Roll Call: Yeas: Gron, McDonald, Schwartz, Stahr, Anderson, Fitzgerald. Nays: None. Motion carried.

GENERAL OBLIGATION BONDS SERIES 2004  
ORDINANCE # 08-1513

After the presentation of this proposed ordinance for the Board's consideration, Trustee Gron made a motion to pass an ordinance (#08-1513) abating the tax hereto levied for the year 2008 to pay the principal of and interest on \$6,365,000 General Obligation Bonds, Series 2004, of the Village of Shorewood and waive the second read. Seconded by Trustee Anderson. Roll Call: Yeas: McDonald, Schwartz, Stahr, Anderson, Fitzgerald, Gron. Nays: None. Motion carried.

GENERAL OBLIGATION BONDS SERIES 2001  
ORDINANCE # 08-1514

After consideration of the proposed ordinance, Trustee Gron made a motion to pass an ordinance (#08-1514) abating the tax hereto levied for the year 2008 to pay the principal of and interest on \$4,600,000 General Obligation Bonds, Series 2001 of the Village of Shorewood and waive the second read. Seconded by Trustee Anderson. Roll Call: Yeas: Schwartz, Stahr, Anderson, Fitzgerald, Gron, McDonald. Nays: None. Motion carried.

## LEVY AND COLLECTION OF TAXES

The Board considered a proposed ordinance for the Levy and Collection of Taxes for the Village of Shorewood, Will County, Illinois for the Fiscal Year beginning April 1, 2008 and ending March 31, 2009 as a “first read.”

### DISPOSAL OF PERSONAL PROPERTY ORDINANCE # 08-1516

After the Board was presented with a listing of outdated property to be disposed of (computer & networking equipment located at the Police Department), Trustee Anderson made a motion to pass an ordinance (#08-1516) directing and authorizing the disposal of personal property by the Village of Shorewood and waive the second read. Seconded by Trustee Gron. Roll Call: Yeas: Anderson, Fitzgerald, Gron, McDonald, Schwartz, Stahr. Nays: None. Motion carried.

### DISPOSAL OF PERSONAL PROPERTY ORDINANCE # 08-1515

This ordinance would allow the disposal of outdated phone server and phones in the Police Department. Trustee Schwartz made a motion to pass an ordinance (08-1515) directing and authorizing the disposal of personal property by the Village of Shorewood and waive the second read. Seconded by Trustee Gron. Roll Call: Yeas: Fitzgerald, Gron, McDonald, Schwartz, Stahr, Anderson. Nays: None. Motion carried.

### BUSINESS LICENSING ORDINANCE ORDINANCE # 08-1517

Economic Development Director Nancy Roman reviewed the changes to the business licensing ordinances in the proposed ordinance. This ordinance would change the term of licenses to be January 1<sup>st</sup> through December 31<sup>st</sup>, set up a registration process and designate a Tobacco Control Commissioner. After discussion and consideration, Trustee Schwartz made a motion to pass an ordinance (#08-1517) amending the Village of Shorewood Business Licensing Ordinance by requiring registration of businesses, changing the term of licenses to January 1<sup>st</sup> through December 31<sup>st</sup>, and designating a Tobacco Control Commissioner and waive the second read. Seconded by Trustee Anderson. Roll Call: Yeas: Gron, McDonald, Schwartz, Stahr, Anderson, Fitzgerald. Nays: None. Motion carried.

### 415 WESTSHORE DRIVE RESOLUTION # 08R-706

Mr. Carroll described the property as being east of West Shore Park and would fit into the Comprehensive Plan as well as the DuPage River Plan. After discussion, Trustee Gron made a motion to approve the resolution (#08R-706) authorizing the execution of a purchase and sales contract and the purchase of the property commonly known as 415 Westshore Drive. Seconded

by Trustee Schwartz. Roll Call: Yeas: McDonald, Schwartz, Stahr, Anderson, Fitzgerald, Gron. Nays: None. Motion carried.

SERVICE CREDIT FOR MILITARY SERVICE  
RESOLUTION #08R 707

This proposed resolution would allow service credit for military service for Illinois Retirement Fund participants for up to four years as time in the IMRF. After discussion, Trustee McDonald made a motion to approve a resolution (#08R-707) to allow service credit for military service in the Illinois Municipal Retirement Fund. Seconded by Trustee Fitzgerald. Roll Call: Yeas: Schwartz, Stahr, Anderson, Fitzgerald, Gron. McDonald. Nays: None. Motion carried.

COMMITTEE REPORTS

Trustee Anderson reported the new well house (well # 9) is partially completed. Water testing is being done and the leaf vacuuming is going well.

Trustee Fitzgerald reported two text amendments will be coming to the Board from their last meeting. The Village has an enhanced Web Site with Q&A site.

Trustee Gron reported there will be a Finance Committee meeting November 24, 2008.

Trustee Stahr reported the next meeting of the Citizens Advisory Committee will be January 22<sup>nd</sup>.

Trustee Schwartz reported that Parks & Recreation is currently working on their Winter Newsletter and it should be going out within the next several weeks.

Mayor Chapman reported on a meeting of the Will County Governmental League that he and Mr. Carroll attended and learned that the "Point of Delivery Sales Tax" will probably come up again in Springfield and we will be kept up to date and it will be watched closely.

ADJOURNMENT

Trustee Schwartz made a motion to adjourn. Seconded by Trustee Gron. Roll Call: Yeas: Anderson, Fitzgerald, Gron, McDonald, Schwartz, Stahr. Nays: None. Motion Carried.

Julia Russell  
Village Clerk