

**Event Notification Form**

Village of Shorewood Police Department  
903 W. Jefferson St.  
Shorewood, IL 60404  
Phone (815)725-4636 · Fax (815)730-8880



Organization/Subdivision Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Name or Type of Event: \_\_\_\_\_  
Location of Event: \_\_\_\_\_  
Entertainment: No \_\_\_ Yes \_\_\_ (**See Ordinance Below**) Entertainment type: \_\_\_\_\_

4-6-1: It shall be unlawful for any person to make, continue or cause to be made or continued any  
oud unnecessary or unusual noise or any noise which annoys, disturbs, injures or endangers the comfort,  
repose, health, peace or safety of others in the Village.

Will liquor be **sold** at the event? No \_\_\_\_\_ Yes \_\_\_\_\_ If YES, a liquor license must be applied for.  
If liquor is *offered*, no license is needed.

Date of event: \_\_\_\_\_ Starting time: \_\_\_\_\_ Approx. ending time: \_\_\_\_\_

**Name of person(s) in charge of the event:**

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Phone: \_\_\_\_\_  
Number of persons expected: \_\_\_\_\_ Area blocked off: \_\_\_\_\_

Barricades will be dropped off by Village personnel at the location during working hours (Monday-Friday,  
7:30am-3:30pm.) Village personnel will return to pick up the barricades during the normal working hours. If  
the street will not be used at time of event, the applicant agrees not to block off the street.

The applicant agrees to hold the Village of Shorewood and its officials and employees harmless of any claim or  
injury arising out of the use of any public street, sidewalk, or other facility in conjunction with the terms and  
conditions of this permit.

Organizer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**OFFICE USE ONLY**

**Approval Signature, Chief Phillip Arnold:** \_\_\_\_\_

**Special Instructions:** \_\_\_\_\_

- \* Village Administrator
- \* Wescom
- \* Fire Chief
- \* Citizen Advisory (x2)
- \* Mayor
- \* Roll Call
- \* Deputy Chief of Patrol
- \* Public Works—only if the street needs to be blocked off. Fax 815/773-1898