



# Village of Shorewood

## Police Department

*Aaron G. Klima*  
*Chief of Police*

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### **Instructions for Completing an Application to Solicit**

- Please fill out one form per business. Information for each person who will be soliciting will be listed on the second page of the form.
- A copy of the driver's license of each person who will be soliciting shall be included with application paperwork.
- Each business may apply for no more than 3 consecutive days to solicit in a calendar year excluding Sundays and holidays. The three days requested for approval must be written on the application form and they will stand regardless of inclement weather. Only one application will be approved per calendar year.
- Soliciting hours are from 10:00am till 8:00pm.
- The fee for soliciting is \$50 for the first solicitor and \$35 for each additional solicitor. Fees will be collected once the application has been approved and permits are ready for pick up.
- An Application to Solicit may take up to one week to be approved by the Chief of Police.
- All solicitors are expected to behave in a professional manner and obey "No Soliciting" signs on resident's homes. Each solicitor shall wear a village approved permit sticker at all times.

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May2019

# Application to Solicit/Peddle/Canvass

Village of Shorewood Police Department  
903 W. Jefferson St.  
Shorewood, IL 60404  
Phone (815)725-4636 · Fax (815)730-8880



Name/Business \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (\_\_\_\_\_) \_\_\_\_\_ Date of Birth \_\_\_\_\_

Driver's license # \_\_\_\_\_ **ATTACH A COPY OF THE DRIVER'S LICENSE TO THE FORM**

Solicitor's vehicle \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Year Make Model Color License Plate # State

Supervisor's Name	Address of Residence	Contact Phone Number

Describe the merchandise or goods to be peddled or offered for sale or order, or the purpose and nature of the materials to be canvassed. \_\_\_\_\_

In what other cities, villages or towns have you solicited? \_\_\_\_\_

Have you ever had a solicitor's license suspended or revoked? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain: \_\_\_\_\_

Have you ever been convicted of a felony or crime of moral turpitude, including fraud, theft, forgery or deceptive practices? Yes \_\_\_\_\_ No \_\_\_\_\_ If YES, list the case disposition, case number, offense charges, offense convicted of and date and place of such conviction: \_\_\_\_\_

Have you instructed the persons peddling, soliciting and canvassing on your behalf of Shorewood Code 3-8-7: Solicit hours only between 10:00 a.m. to 8:00 p.m. Yes \_\_\_\_\_ No \_\_\_\_\_

Have you instructed the persons conducting the peddling, soliciting and canvassing on your behalf of the hours not to perform such activities at any residence or business which has a sign posted in the following or similar words "NO SOLICITORS, PEDDLERS OR CANVASSERS"? Yes \_\_\_\_\_ No \_\_\_\_\_

List below the THREE consecutive dates the entity would like to solicit in the Village of Shorewood (no Sundays):  
Days Requesting: \_\_\_\_\_ Days Approved: \_\_\_\_\_

**NOTE:** Three (3) working days are needed to process your application. Exceptions are: Books, Periodicals, Publications, Religious or Political Advocacy including solicitors for political/charitable campaigns. Who will be conducting the solicitation, canvassing or peddling on behalf of the business entity in the Village of Shorewood.

**ATTACH A COPY OF EACH PERSONS DRIVERS LICENSE OR ID**

Name	Address of Residence	Driver's License or ID # and State	Date of Birth
1.)			
2.)			
3.)			
4.)			
5.)			
6.)			
7.)			
8.)			
9.)			
10.)			

Have any of the persons listed on this application ever been convicted of a felony or crime of moral turpitude, including fraud, theft, forgery or deceptive practices? Yes \_\_\_\_\_ No \_\_\_\_\_ If YES, list the case disposition, case number, offense charges, offense convicted of and date and place of such conviction: \_\_\_\_\_

I hereby certify that the foregoing information is true and correct to the best of my knowledge, and as an applicant, consent to independent verification of the information provide and agree to abide by the terms and regulations prescribed in the Village of Shorewood Solicitor's Ordinance, and by the terms of any license issued.

\_\_\_\_\_  
Signature of Person Registering Permit

\_\_\_\_\_  
Date and Time of Application

\_\_\_\_\_  
Signature of Person Approving-Denying Permit

\_\_\_\_\_  
Date