

## Parkway Tree Replacement Program

Village of Shorewood  
One Towne Center Blvd.  
Shorewood, IL 60404

Phone (815) 741-7713 • Fax (815)741-7709



Prior to removing any parkway tree, an application must be submitted and approved by the Village of Shorewood. Application requests can be made through the following avenues; at Village Hall, One Towne Center Blvd., Suite 201, the Village's website at [www.vil.shorewood.il.us](http://www.vil.shorewood.il.us), or via email to [tdulny@vil.shorewood.il.us](mailto:tdulny@vil.shorewood.il.us). Completed applications are accepted in the manner previously stated and can also be faxed to 815-741-7709. In order to receive reimbursement under this program, the application must be approved PRIOR to the purchase of the tree(s). The Public Works Department will inspect the tree(s) to be removed prior to approving the permit (which carries no fee). Once the permit is approved the Public Works Department will remove the tree(s) and grind the stump. Any landscaping materials around the tree must be removed by the homeowner.

An inspection of the requested planting location(s) will be made to determine its' priority and appropriateness. No identical tree species shall be planted adjacent to one another or directly across the street from one another.

**Tree Location:** The planting location must have acceptable clearance around utilities and a safe line of sight at intersection. The distance from the curb and sidewalk will be determined by the tree official. Parkway trees shall have a minimum planting distance of ten (10) feet from water service, sanitary sewer service and hydrants, and thirty (30) feet from a traffic control device and street light.

Parkway trees to be planted on corner lots or near intersections shall not be planted within a triangular area determined by a diagonal line connecting two (2) points measured along the property lines of the abutting streets thirty feet (30') equidistant from the intersection of those property lines.

**Number Of Parkway Trees Per Lot:** For lots ninety-nine (99) feet wide and less, there shall be a minimum of one (1) tree per lot except corner lots, where two (2) trees shall be provided, one (1) on each frontage. For lots one hundred (100) feet or greater, there shall be a minimum of two (2) trees per lot except corner lots, where four (4) trees shall be provided, two (2) on each frontage of one hundred (100) feet or greater. All trees shall be planted a minimum distance apart of fifty (50) feet.

All trees must be placed in the parkway in order to qualify for the program. Once approved, the applicant should then visit any local nursery and purchase the tree(s) of their choice, 2 ½" caliper or larger, from the list provided of trees that are acceptable for parkways. The list of species is prepared to minimize sewer problems and to promote healthy, low maintenance, hardy trees which can survive our air pollution problems and climate. The applicant must obtain in writing, a one-year guarantee from the nursery for 100% replacement for one (1) year from the date of purchase. Tree planting can only take place prior to June 15<sup>th</sup> or after September 15<sup>th</sup>.

The applicant should then pay the full amount of the invoice and plant the tree or have the tree planted by the nursery. The Village prefers the nursery plant the tree to insure proper planting. If the resident plants the tree, the one year guarantee may be voided. Please check first with your nursery. Note: J.U.L.I.E. must be called prior to planting to locate any utility lines in the area (call 811 or visit [www.illinois1call.com](http://www.illinois1call.com)).

Once the tree has been planted and paid in full, the resident should bring in or send to the Public Works Department the paid invoice and a copy of the one (1) year guarantee. The invoice should be detailed as to what kind of tree has been planted and the amount for each tree, delivery and planting, plus the receipt must show the invoice has been paid in full. A charge card receipt is not acceptable.

The Village will then inspect to certify the following:

1. The tree was planted
2. The species selected was one of those listed as acceptable
3. The tree is 2 ½” in diameter or larger as measured 6” from the top of the root ball.
4. The tree is planted in the approved location(s)

Once the Village inspects the parkway and certifies the four (4) requirements have been met, the resident will be reimbursed for 50% of the cost of the tree, including planting and delivery, **up** to a maximum of \$150.00 per tree. The resident will receive a check in the mail four to six weeks after the inspection has been performed.

All of the trees allowed have been selected on the following basis:

- Relatively disease and insect free
- Few or no litter problems
- Noninvasive root systems
- Durable and sturdy trees for parkway conditions
- Tree diversity within the village